

**NORTH WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in Otley Courthouse, Courthouse Street, Otley LS21 3AN  
on Monday, 8th February, 2010 at 2.00 pm**

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**MEMBERSHIP**

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
S Andrew	-	Guiseley and Rawdon;
J Bale	-	Guiseley and Rawdon;
G Latty	-	Guiseley and Rawdon;
A Barker	-	Horsforth;
B Cleasby	-	Horsforth;
C Townsley (Chair)	-	Horsforth;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;
G Kirkland	-	Otley and Yeadon;

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**Agenda compiled by:  
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**Stuart Robinson**

**Acting W N W Area Manager:  
Jason Singh  
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## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p><b>No exempt items or information have been identified on the agenda</b></p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To receive and approve the minutes of the previous meeting held on 14<sup>th</sup> December 2009.</p>	1 - 10

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8			<p><b><u>EXECUTIVE FUNCTIONS</u></b></p> <p><b>WELL-BEING BUDGET REPORT (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods providing the Area Committee with a current position statement on the well-being budget, details of proposed projects, small grant applications received to date and monitoring information for Quarter 1, 09/10.</p>	11 - 26
9			<p><b>AREA DELIVERY PLAN UPDATE - QUARTER 3 - 2009/10 (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Acting West North West Area Manager providing Members with an update of progress against actions in the 2009/10 Area Delivery Plan for Outer North West.</p>	27 - 42
10			<p><b>OUTER NORTH WEST LEEDS ACCESSIBILITY PLANNING PILOT ACTION PLAN (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods updating the meeting on the outcomes of the Locality Based Accessibility Planning Pilot and requesting the Committee to agree the Action Plan arising from the exercise.</p>	43 - 50
11			<p><b>AREA MANAGER'S REPORT (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods informing Members of the progress on a number of projects in Inner North Leeds West Leeds as determined by the Area Delivery Plan 2009-11 and the Leeds Strategic Plan.</p>	51 - 58

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12			<p><b>KEY MESSAGES FROM AREA COMMITTEE SUB GROUPS AND FORUMS (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods providing Members with an update and summary on progress made at the Area Committee sub groups and ward forums that have taken place since the last Area Committee.</p>	59 - 72
13			<p><b><u>COUNCIL FUNCTIONS</u></b></p> <p><b>CHILDREN'S SERVICES - AREA COMMITTEE PERFORMANCE REPORT (COUNCIL FUNCTION)</b></p> <p>To consider a report of the Director of Children's Services on Children's Services Area Committee Performance Report.</p>	73 - 86
14			<p><b>CONSULTATION ON CHANGES TO HORSFORTH PRIMARY AGE RANGE SCHOOLS (COUNCIL FUNCTION)</b></p> <p>To consider a report of the Chief Executive, Education Leeds presenting the Area Committee with the consultation document on proposals for changes to primary age school provision in Horsforth.</p>	87 - 90
15			<p><b>WEST NORTH WEST HOMES LEEDS MANAGEMENT UPDATE (COUNCIL FUNCTION)</b></p> <p>To consider a report of the Head of Tenancy Management and Customer Services providing the Area Committee with an update of performance, organisational and service improvement initiatives within the Tenancy Management and Customer Services Directorate of West North West Homes Leeds. Specifically the report updates Members on performance against core indicators, management restructure, access to services, local lettings review, sheltered review, caretaking review, ASB Audits, capital programme, Area Panels and new initiatives.</p>	91 - 98

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16			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday 29<sup>th</sup> March 2010 at 2.00pm (venue to be confirmed)</p> <p><b>MAP OF TODAY'S MEETING</b></p> <p>Otley Courthouse, Courthouse Street, Otley LS21 3AN</p>	99 - 100